

**Zoning Board of Appeals Minutes  
May 25, 2021**

<b>ZBA MEMBERS</b>	<b>ZBA ABSENT</b>	<b>MEMBERS</b>	<b>STAFF PRESENT</b>
Jim Racheff – Chair Lawrence Aronow – Vice Chair Bob Sisson Kenneth Ying Steve West			Gabrielle Collard, Division Manager of Current Planning Carreanne Eyler, Office Manager Joe Adkins, Director of Planning & Community Development Stephen Davis, Assistant City Attorney Scott Waxter, Assistant City Attorney Jessica Murphy, Administrative Assistant

**I. ANNOUNCEMENTS: None**

**II. GENERAL PUBLIC COMMENT: None**

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**III. APPROVAL OF MINUTES:**

Approval of the **April 27, 2021** Zoning Board of Appeals Meeting Minutes as published:

**MOTION:** Mr. Sisson moved for approval of the **April 27, 2021** hearing minutes.

**SECOND:** Mr. Aronow

**VOTE:** 4-0 (Mr. West abstained)

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**IV. PUBLIC HEARING-SWEARING IN:**

*“Do you solemnly swear or affirm that the responses given, and statements made in this hearing before the Zoning Board of Appeals will be the whole truth and nothing but the truth.” If so, answer “I do”.*

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**V. CONTINUANCES:**

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**VI. OLD BUSINESS: None**

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**VII. NEW BUSINESS:**

**A. ZBA21-307AA, Administrative Appeal, 300A E. 4<sup>th</sup> Street**

Assistant City Attorney Stephen Davis represented the City on the appeal by the property owner of the Zoning Administrator action.

Attorney Jeff Holtzinger represented the applicant who is appealing the Zoning Administrator decision on the telecommunication tower located at 300A East 4th Street.

Scott Waxter Asst City Attorney will draft a letter based on the Commission's discussion to be voted on at the June 22, 2021, ZBA hearing.

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**VIII. BOARD BUSINESS:**

**B. Election of Officers**

**MOTION:** Mr. West moved to re-elect Mr. Racheff as Chair.

**SECOND:** Mr. Aronow

**VOTE: 4-0**

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**MOTION:** Dr. Ying moved to elect Mr. Aronow as Vice Chair.

**SECOND:** Mr. Sisson

**VOTE: 4-0**

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**IX. ITEMS ADDED TO AGENDA**

**Zoning Determinations Completed:**

- **ZBA21-308ZD, 1108 Furgeson**
- **ZBA21-401ZD, 308 Broadway**
- **ZBA21-417ZD, Gateway East Plaza**
- **ZBA21-418ZD, Gateway East Plaza**
- **ZBA21-443ZD, 1317 Hughes Ford Rd.**
- **ZBA21-444ZD, Hamilton Square**
- **ZBA21-487ZD, 8560 Progress Drive**
- **ZBA21-553ZD, Hamilton Square**

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**X. ADJOURNMENT**

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**Meeting adjourned approximately at 9:20 p.m.**

Respectfully Submitted,  
Jessica Murphy  
Administrative Assistant